

## **FCHC COALITION EXECUTIVE COMMITTEE**

### **Meeting Minutes**

**Date:** August 4, 2008

**Present:** Barbara Brookmyer  
Gail Griffin  
Pat Hanberry  
David Liddle  
Helen Monk  
Tom Werner  
Jim Williams

**Minutes from last meeting** – Approved as submitted.

#### **Update Frederick County Health Access Program**

Community Foundation funds expire by October 1, awaiting approval of carryover \$6,000-\$7,000 resulting from a slower than expected start-up. Goals exceeded already for specialists and met goal for primary care doctors. Enrollment has begun. Leigh to pursue future Kaiser funding. May seek future funding for “health access” from the Community Foundation Byrd Fund. Leigh attending grant writing workshop as part of technical assistance support.

#### **Committee Reports**

**Affordability Committee**—(New name is Advocacy, Outreach & Education Committee) met July 14. Discussed committee name and function proposals. Consensus from Committee is to keep focus on goal of ensuring that everyone in Fredrick County is covered by comprehensive affordable public or private health insurance. Developing list of places to give outreach and education about Medicaid Expansion.

**Availability Committee**—No Report

**Pharmacy Committee**—No Report

**Needs Assessment Committee**—No Report

**Committee Restructuring**—Jim Williams distributed new committee names to Coalition membership e-mail list outlining the discussion of new structure from the last Executive Committee meeting. Comments and committee interest due to any member of Executive Committee by August 8. Jim has received five responses so far.

Next step is for new committees to meet and elect chair and plan for conduct of business. Discussion of how to engage more people and identification of those who have expressed significant interest in past.

**Leaders on Loan Proposal**—Submission deadline extended by Leadership Frederick so no response received yet. Pat submitted proposal to develop communication plan and facilitate establishment of Communications Committee.

**Next Coalition Meeting**

Timing—Late September or early October.

Discussed format—dynamic speaker, Unnatural Causes series content and committee formation. In the meantime, leaders for interior drafting of possible committee would ideally be identified in advance. Barbara to identify potential keynotes, such as Dr. Michele Gourdine or Dr. Peter Beilenson.

**Incorporation Application Update**

FCHCC Executive Committee members to send addresses to Jim Williams. Applying as non-stock entity. Will taxes need to be paid if corporation formed before tax-exempt status approved?

**Tax Exempt Application Update**

Need employee identification number to apply for corporation. Paperwork being drafted. Plan July 1 start fiscal year. Will need to identify an “authorized agent”—generally an accountant or lawyer. Need to develop Conflict of Interest Policy.

**Directors and Officers Insurance**

Should be pursued even once established as a Limited Liability Corporation.

**Next Meeting**

The first Monday is Labor Day so rescheduled for September 8, 2008.

bmh